

An outdoor wedding reception is set up on a green lawn in front of a modern white building. Numerous round tables are covered with white tablecloths and surrounded by wooden chairs. Each table is decorated with a centerpiece of flowers and greenery. String lights are strung across the area, and a chandelier hangs from a large tree on the left. The scene is bathed in warm, golden light, suggesting late afternoon or early evening.

1621 Alton

2024

Important Information

VENDORS AND PACKAGES

At 1621 Alton, each wedding couple is able to build their wedding day around their personal taste + style and choose from any of our **Preferred Vendors for Catering, Bartending, and Coordination.**

All other vendors such as decor + rentals, florists, photography + videographer, DJ/entertainment, bakery/desserts, etc. can be any reputable vendor of your choosing!

We are happy to give recommendations upon request.

A cohesive list of all things included in the venue fee can be found on page 5, venue pricing can be found on page 4, and contact information on page 12.





2024 Venue Pricing

On Peak | May–October

Friday \$4,495

Saturday \$4,995

Off Peak | Feb–April & November

Friday \$3,495

Saturday \$3,995

**Sundays available on request

**We require, at minimum, two venue staff personnel for the duration of venue rental for weddings up to 150 guests.

**Costs for venue staffing is estimated at \$45 per hour.

**Full pricing breakdown will be provided in venue estimate.

Venue Inclusions

Included Furniture + Additions



Wine Barrels (2)



6' Banquet Tables (8)



60" Round Tables (20)



Sweetheart Table



3' Wood Bars
(2)



Chairs (200)



Low Cocktail
Tables (4)



High Cocktail
Tables (4)



Event Tent

*stage wrap not included

Other Amenities

- Exclusive use of Park venue
- Large 50x90 white tent with vinyl flooring, lighting, + stage*
- Exclusive use of Bridal Suite/staging area
- Market Lighting throughout the Park with trees wrapped in twinkie lights
- Complimentary ample parking
- 12-hour venue rental – Includes set-up and strike
- Wi-Fi throughout the venue
- Complimentary wedding rehearsal | *subject to availability
- Ability to have open flame on tables and sparkler grand exit

On-Site Venue Staff

- Our venue staffing is provided by Jazmyn & Co Events
- Vendor will invoice clients directly for staffing no later than 30-days prior to wedding day
- Staffing ratios are as follows:
 - Up to 150 guests (2 staff), 150–225 (3 staff), 225–300 (4 staff), 300+ (5 staff)

They said "yes!" ♦ Now what?



Preferred Caterers

We highly recommend wedding clients from our preferred catering vendors.



Caliente



Canyon



Country Garden



Jason's



KonTiki Taco



Summit Catering



Seafood World



Top



Mantra



Blueberry Hill



Paracel



Food Trucks we love!

ANY food truck/cart vendor allowed for an additional \$250 fee.

*Waitstaff still required, not usually included.

...just a few of our favorite food trucks!



The Burnt Truck



In-N-Out



TLT



The Habit



Curiosity

Preferred Coordinators



TD Events



329
Events



FAB
Weddings



Haus &
Co



Intentional
Gathering Co



Jazmyn +
Co
Events



Moonbeam
Weddings

YOUR COORDINATOR SHOULD BE BOOKED NO LATER THAN 60 DAYS PRIOR TO YOUR WEDDING DAY.
MOST COORDINATORS BOOK UP TO A YEAR IN ADVANCE SO WE RECOMMEND BOOKING AS SOON AS YOU BOOK YOUR VENUE!

COORDINATOR REQUIREMENTS:

- Must provide General Liability Insurance, along with Venue Indemnification and Hold Harmless.
- Hired Wedding Coordinator should never be an invited guest, wedding party member, or immediate family member
- Coordinator is **required to attend at least one venue walk-through**. Most commonly this is your final walk through (approx 30 days prior to wedding day!) NO EXCEPTIONS

Preferred Bartending Services



All Occasions
Bartending



The Boundless Bar



OC Bar Service



Party Services
SoCal



Nomad
Cocktail Co.



The Tap Truck

OUR VENUE OFFERS BYO BARTENDING THROUGH THE ABOVE PARTNERS!

WHAT DOES THIS MEAN?

This means that you can head to your local Costco, Bevmo or Total Wines + select the items you want to serve on your special day.

NO LAME BEER SELECTIONS YOUR FRIENDS WILL HATE OR WINE THAT WILL GIVE YOUR MOM A HEADACHE!

However, we do have a couple vendors that offer high quality hosted packages depending on your preferred experience.

WE'RE HAPPY TO SEND OVER PRICING UPON REQUEST.

ALL OF OUR BARTENDERS MEET THE FOLLOWING CRITERIA:

- Are professional and well-reputable
- Will provide proper bar utensils such as pour spouts, bar mats, etc.
- Were not your former college roommate. **SORRY!**
- Will provide General Liability Insurance or necessary event permitting (if required)
- Will ensure your guests are served in a timely manner + make sufficient staffing recommendations based on your guest count
- Provide you with support for how much product to buy (if needed) to ensure your bar does not run out at 9pm!

Waitstaff + Servers



JME Planning
and
Production



Spare Hands
OC

FOR CLIENTS OPTING FOR FOOD TRUCKS, CART VENDORS, AND ANY A LA CARTE STYLE OF CATERING, YOU WILL NEED WAITSTAFF.

WHAT DOES THIS MEAN?

This means that while these vendors are great, they do not provide full service catering meaning there are many other service needs that will come up during your wedding such as champagne toasts, cake cutting, etc.! These vendors will augment the service support usually provided by a full service caterer.

WE'RE HAPPY TO SEND OVER MORE INFORMATION UPON REQUEST.

ALL OF OUR RECOMMENDED WAITSTAFF COMPANIES WILL MEET THE FOLLOWING CRITERIA:

- Are professional and well-reputable
- Will provide a proper guest to waitstaff ratio, often 1:10 is common
- Will provide General Liability Insurance or necessary event permitting (if required)
- Will ensure your guests
- Provide you with support for how much product to buy (if needed) to ensure your bar does not run out at 9pm!

Venue Hours + Timeline

As a courtesy, we have provided a suggested venue rental breakdown to assist you.

This is not considered final nor required

only a mere suggestion to provide you with support as you estimate your hours needed with your other vendors.

GENERAL TIMELINE

- Vendor access begins at 12:30 pm
- Recommended guest arrival for weddings with ceremony 3:30 pm
- Recommended ceremony start time 4:00 pm
- Recommended cocktail hour start time 5:00 pm
- Recommended reception start time 6:00 pm (grand entrance 6:15 or 6:30)
- Bar last call 10:55 pm
- Last song 10:55 pm
- If you wish to have a "Grand Exit". You will need to end music at 10:45 to allow time for guests to line up, light sparklers or pass out exit items.
- All guests must exit by 11:30 pm
- ALL STRIKE TO BE COMPLETED BY 1:00 AM

ADDITIONAL HOURS

- For earlier setup time + venue access, additional hours are \$499 each.

Frequently Asked Questions

HOW MANY PEOPLE CAN OUR VENUE HOLD?

Our maximum capacity for our Park is 300 guests.

HOW LONG BEFORE THE WEDDING CAN WE HAVE ACCESS TO THE VENUE?

All vendors have access at 12:30 pm and all strike is to be completed by 1:00 am. Our staff will be on-site for the defined venue hours only. End times will be enforced by venue staff and security.

WHAT'S THE PARKING SITUATION?

Parking is complimentary and is available to your guests for no charge. Valet is not required. Overnight parking is also acceptable as we recommend all guests that plan on consuming alcohol call for other transportation from your event (Uber or Lyft)

WHAT DAYS OF THE WEEK CAN I CHOOSE FROM?

We host weddings and receptions on Fridays, Saturdays and Sundays. No other weekdays.

IS GRATUITY INCLUDED?

Gratuity for venue staff is not included within our venue fee. Gratuities are however reflected in service charges presented in invoice from our staffing vendor. Gratuities for venue management team can be presented on the day of your event by cash or check or you can choose to add this to a credit card payment during your scheduled payments.



Questions, Tours + Proposals

1621 Alton Parkway, Irvine, CA, 92606 | venue@1621alton.com | 424.333.6267

*Visits available by appointment-only

